

**Title:** Process Operator

**Location:** Neo Performance Materials ULC (Peterborough)

**Department:** Production

**Reports To:** Production Manager

**Effective Date:** February, 2022

**Compensation:** **\$20 to \$23 per hour**

This position is paid hourly and qualifies for overtime pay when scheduled. The position is eligible for company benefits including life insurance, long term disability insurance, extended health care, dental care, vision coverage, annual incentive plan (AIP) and a group retirement savings plan.

### Company Profile:

Neo Performance Materials (Peterborough), ULC, is a subsidiary company to Neo Performance Materials, and part of Neo's Rare Metals Division. Neo Rare Metals is a global leader in recycling and purifying electronic metals, including gallium and indium, as well as, the production of related compounds and engineered materials. Our products are used in a variety of applications from wireless technologies to LED lighting and solar power technologies, among others. For more information, please visit our website at [www.neomaterials.com](http://www.neomaterials.com). Our core values include hard work, focus on team, delivering quality to our customers, as well as, safety and environmental sustainability. We are looking for candidates that exemplify these values.

### Position:

Neo Rare Metals has an immediate need for a **Process Operator** at the Peterborough, Ontario location. This position reports to the Production/Recycling Manager.

### Duties:

- Operation of a gallium recycling/upgrading process and associated equipment
- Sample analysis / production lab (run samples on analytical instruments, make-up standards, etc.)
- Assist in packaging product (lift up to 25 kg) and preparing shipments
- Other duties as assigned by the Production Manager. As a candidate demonstrates positive performance and the required competencies, he/she will be trained on additional production tasks.

### Essential Skills:

- Capacity to understand and follow written work instructions, work in compliance with related process controls, quality standards, as well as, health, environmental and safety standards
- Strong process analysis skills
- Mechanical inclination
- Good communication skills (verbal and written)
- Good record keeping skills and meticulous about details
- Ability to prioritize tasks
- Ability to work independently or as part of a team
- Knowledge of working with chemicals

# Position Description

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**Education and experience:**

- Chemical technician, technologist, diploma or degree in related discipline preferred
- Process plant or related industrial experience an asset

**Terms of Employment:**

- Full time, hourly wage
- Rotating shift schedule

**Work Setting Conditions and Physical Capabilities:**

- Industrial inorganic chemicals plant
- Noisy, odorous
- Handling heavy loads
- Physically demanding
- Standing for extended periods

**Notes:** This is a chemical plant with requirements for the safe handling of chemicals and raw materials, including arsenic bearing materials. Fumes and dust. PPE will be supplied (respirator, safety glasses, etc).

If you are interested and qualified, please send your resume/CV to the Human Resources Manager ([hr@neomaterials.com](mailto:hr@neomaterials.com)).

Neo Performance Materials offers accommodation for applicants with disabilities in its recruitment process. If you require accommodation during the selection process or an accessible version of a document/publication, please contact the Human Resources Manager ([hr@neomaterials.com](mailto:hr@neomaterials.com)).